

**Sixth Creek Catchment Group AGM  
Tuesday 9<sup>th</sup> December 2009  
Norton Summit**

**MINUTES**

**Present:** Don Cranwell, Sue Campbell, Katrina Warner, Steve King, Brian Gilbert, Catherine Whitehead, John Wood

**Apologies:** Lyn and Greg Spiers, Naomi Rea, George Stolz

**Chairperson's Report: Sue Campbell**

Sue welcomed everyone and presented the Chair's Report.

**Treasurer's Report: Naomi Rea**

Sue presented the Treasurer's Report since Naomi was unable to attend. A sample of the contractor worksheet which will be used next funding cycle was presented and John Wood will look at it to show the NRM board.

**Project Officer's Report: Katrina Warner**

The Project Officer's Report was presented by Katrina; copies have been distributed by email.

**John Wood:**

John Wood discussed the NRM board and the changes to funding since the change in government. He also discussed the changes ahead such as duty of care of landholders to maintain minimum standards of managing their land.

**Committee Positions:**

Chairperson – Sue Campbell  
Secretary – Greg and Lyn Spiers  
Treasurer – Naomi Rea  
Deputy Chair – Don Cranwell  
General Committee Members – Brian Gilbert, Steve King, Linda Hamley, Catherine Whitehead, George Stolz

Meeting concluded at 19:30 hours.

*Minutes taken by Catherine Whitehead*

**Sixth Creek Catchment Group  
Chairs Report 2008/2009  
for AGM 9 December 2009**

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Its only been seven months since the last AGM and the new committee which comprised myself as Chair, Don Cranwell as Deputy Chair, Naomi Rea as Treasurer, Greg and Lyn Spiers sharing the responsibility of Secretary, and Catherine Whitehead, George Stolz, Steven King and Raleigh Hoberg as Members has barely had time to settle in. I would however like to thank all those who have contributed their time and energy over this period and I think we can be proud of our achievements so far.

Of course I would also like to acknowledge and thank the NRM Board, our major funding sponsor, Landcare and Katrina Warner, our Project Officer who is the person who makes it all happen on the ground for us

At the outset we decided that we needed to introduce a more regular and predictable meeting cycle and as a result now have four regular meetings a year, the dates of which we fix at the beginning of the year, so that people can plan for them. We also have held a number of smaller subcommittee meetings as required. These were principally used to clarify our thinking about the role of the Group and our preferred directions.

In response to the auditors comments at the end of the last reporting cycle we have liaised closely with our accountants to update MYOB to suit our reporting needs and establish a regular reporting cycle which corresponds with BAS Statement submission dates and consequently our scheduled meeting times. This system is also now working well and means we have more accurate and up to date financial reporting to consider at each meeting.

We decided that a large part of the Groups success in the past was its social focus and that this needed to be strengthened going forward. Consequently we developed the concept of 'Cluster Walks'. Essentially the idea was to identify a Group or Cluster of connected properties and encourage the landholders to host a walk through the properties, explaining along the way the challenges the properties present and the work that has been done with the help of the Group. We also wanted to have fun!

The first of these walks was in the Uraidla Area along Deep Creek, a tributary of Sixth Creek and I would particularly like to congratulate Terry and Maureen McEwen, Brian Gilbert and Mike and Claire Bossley for opening up their properties and hosting the event. We were astounded that nearly 60 landholders attended.

The second walk explored another tributary, Taylors Creek, and this time Naomi Rea, Justin Roberts and Andrea Ceres, Elizabeth Lonie, Hugh and Wendy Stewart, Mr & Mrs Vitols, Sue Campbell and Petar and Simona Spajic were the generous hosts. Once again a crowd of almost 60 landholders attended.

SCCG funded a barbecue and local winemakers donated wines for both event. Hugh Stewart spoke to us about fire safety at the first meeting and Dylan Armstrong among others spoke about birds he had identified along the second walk.

Wendy Willow, our self appointed scribe, has written two excellent articles which you can find on our website along with a collection of photographs taken by Terry McEwen.

Given their success, with the support of the community, we will obviously continue with this popular series of walks. Our hope is that they facilitate social interaction and a greater appreciation of shared land management issues at a local level between the contributing landholders and a wider appreciation of the catchment for all who attend.

*Sue Campbell*  
Chair  
9 December 2009

**Sixth Creek Catchment Group  
Treasurers Report 2008/2009  
for AGM 9 December 2009**

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Attachments

- (a) Statement of Comprehensive Income - Income and Expenditure Statement for year ending 30 June 2009
- (b) Statement of Financial Position - Balance Sheet as at 30 June 2009
- (c) Notes in relation to (a) and (b)

This Report refers to the period 1 July 2008 to 30 June 2009. The total income for this financial year was \$163,006 compared to \$141,647 for the previous financial year (2007/08) due mainly to an increase in funding of \$4,000 from the Adelaide & Mount Lofty Ranges (AMLR) NRM Board who continue to be the major sponsor and Landcare sponsorship of \$11,000.

The Groups Project Officer Katrina Warner is now externally funded by the AMLR NRM Board and has been allocated to this Group for approximately 30% ft equivalent. As a result, expenditure on project administration and management decreased from \$19,322 in 2007/08 to \$3,640 in 2008/09.

The decrease in project management expenses were off-set by an increase in on-ground works which targeted biodiversity conservation (\$98,434) and improving water quality (\$66,617). Both categories are subdivided into three types of works: threat abatement (weed control), revegetation and fencing native bush from stock. Net expense on these on-ground works increased from \$119,465 in 2007/08 to \$165,051 in 2008/09.

The Groups total expenses of \$168,691 or \$5,685 above the income of \$163,006. When combined with accumulated funds carried over from last financial year we finished the year with accumulated funds of \$15,156 (see Balance Sheet).

During this financial year the Accountant has worked closely with the Project Officer and committee members to provide information in clear and useful formats (expenses by work category, by Property, by Contractor, by month). This data is provided quarterly to match the now quarterly meetings held by the Sixth Creek Catchment Group Management Committee.

The auditors have identified the adjustments of income in advance from grants (\$14,300) and expenses in advance from audit fees (\$1,500) and GST (\$3,547) that need to be processed by the accountant at the appropriate dates to ensure the MYOB data file agrees with the audited financial statements.

The auditors have recommended hereon that the process for approving expenditure to include a copy of the contractors invoice to be sent to the management committee members involved in the approval process, to enable questions or verification of details if necessary. These recommendations are further recommended to the Management Committee for implementation.

The Management Committee is also working on more detailed reporting framework between the Project Officer, the Contractor and the Landholder, including a Work Record Sheet for Contractors to return with the invoice to the Project Officer and the Landholder, so that Landholders also hold records of works undertaken.

*Naomi Rea*  
Treasurer  
9 December 2009

# Sixth Creek Catchment Group

## Project Officer Report

### July 08 – June 09

During the past financial year, the Sixth Creek Catchment Group (SCCG) has funded work on 61 properties in the catchment to protect biodiversity and improve water quality. Below is a list of some of the Group's achievements.

#### On Ground Works

- 100 ha of woody weeds removed from remnant vegetation & priority watercourses
- 26 ha of exotic trees removed from remnant vegetation & priority watercourses
- 400 metres of fencing to protect remnant vegetation from grazing stock
- 300 metres of priority watercourse revegetated for rehabilitation
- 6 new properties joined the project

Activity	2006-2007	2007-2008	2008-2009
Woody weeds removed from remnant native vegetation and watercourses	86 ha	89 ha	100 ha
Exotic trees removed to enhance remnant native vegetation	18 ha	15 ha	26 ha
Fencing to protect native vegetation from grazing	300 metres	400 metres	400 metres
Properties involved in fox baiting	10	n/a	n/a
New properties	5	4	6
Revegetation to augment existing remnant native vegetation	-	3 ha	-
Revegetation to rehabilitate priority watercourses			300 metres
Active properties	43	56	61

